



SEEDS OF STRENGTH TERMS OF GRANT

This grant is made by Seeds of Strength to **Non-Profit Name Here** in the amount of \$ _____ in order to support “**Program/Project Name**” for the grant period **June 1, 2019, to May 31, 2020**. This grant is made subject to the following terms and conditions, to which both parties signify their agreement by initialing each paragraph and by signing below.

1. ___/___ This grant is earmarked for the Grant Program/Project identified above, as described in the Community Partner’s funding proposal and related correspondence, and the Community Partner agrees that this grant will be expended for the explicit purposes described in such proposal. The grant funds are not to be transferred, either partially or in their entirety, to any other entity or person. Any earnings accruing from these grant funds should be credited to the support of the activity being funded and added to the balance of the account.

2. ___/___ The Community Partner certifies that it is an organization that is exempt from tax under section 501(c)(3) of the Internal Revenue Code and is not a private foundation under internal Revenue Code section 509(a). The Community Partner agrees to inform Seeds of Strength immediately in writing if (1) there is any change in the Community Partner’s tax exempt status, or (2) there is any reason to believe that its tax exempt status as a publicly-supported charitable organization may be revoked or altered. In the event that the Community Partner loses its tax exempt status before all grant funds have been spent, this agreement will be considered null and void and any remaining funds will be returned to Seeds of Strength.

3. ___/___ The Community Partner agrees to expend the grant funds for the Grant Program/Project as specifically itemized in the budget submitted with the grant application. No substantial changes in the budget may be made without prior written approval from Seeds of Strength. (A “substantial change” for purposes of this paragraph is any variance greater than plus or minus 5% from the total program/project budget submitted with the grant application.) The Community Partner also agrees that any funds not used for the purposes described in the Community Partner’s proposal will revert to Seeds of Strength.

4. ___/___ The Community Partner agrees that grant funds will be distributed by Seeds of Strength to the Community Partner in one lump sum. Any change to this distribution schedule must be requested and accepted in writing by both the Community Partner and Seeds of Strength.

5. ___/___ In consideration of the grant provided by Seeds of Strength, the Community Partner agrees to submit the following reports and participate in the following events:

(A) Mid-Year Report. No later than **December 1, 2019**. The Community Partner shall submit to Seeds of Strength a full and complete report in writing regarding the use of the grant funds, compliance with the terms of grant, and the progress made toward achieving the goals of the grant using only the form provided by Seeds of Strength.

(B) Final Report. No later than **June 30, 2020**, the Community Partner shall submit a final report with respect to all expenditures made from such grant funds and indicating the progress made toward the goals of the grant using only the form provided by Seeds of Strength. Complete and timely submission of this report is required for your organization to remain eligible for future Seeds of Strength grants.

(C) Other Reports. In addition to the mid-year and final reports, the Community Partner agrees to also submit other reports that Seeds of Strength may reasonably request. The Community Partner also agrees to make its personnel available to confer with Seeds of Strength members at the reasonable request of Seeds of Strength regarding expenditures, records and progress of the Grant Program/Project.

(D) Events. The Community Partner agrees to cooperate with Seeds of Strength's monitoring of the Grant Program/Project, for which the grant was received, including permitting Seeds of Strength representatives to conduct on-site visits upon reasonable notice. The Community Partner also agrees to participate in Seeds of Strength membership outreach events as reasonably requested and scheduled by Seeds of Strength. These events will be scheduled at a mutually convenient date and time and will be limited to attendees as agreed to by both parties.

6. ___/___ The Community Partner agrees to maintain its books and records in such a manner that the receipts and expenditures of the grant funds will be shown separately in an easily verified form. The Community Partner agrees to make such books, records and supporting documents available to Seeds of Strength for inspection at reasonable times from the time of your acceptance of this grant through completion of the program.

7. ___/___ The Community Partner agrees to provide Seeds of Strength **immediate written notification of:**

- (A) Any change in organizational leadership, governing structure, or mission statement.
- (B) Knowledge of the inability to expend the entire grant for the approved Grant Program/Project.

8. ___/___ The Community Partner agrees to formally acknowledge Seeds of Strength as a sponsor of the specific program/project being supported and will submit draft copies of any publicity about the grant for Seeds of Strength's approval prior to its release. The Community Partner also agrees to forward copies of any news releases, published materials, or media articles that come to the Community Partner's attention mentioning the Seeds of Strength grant. **If the Community Partner website displays information identifying funding partners or foundations, the Community Partner will display the Seeds of Strength logo (preferred) or the Seeds of Strength name (minimally) on their website for the duration of the Grant period.**

9. ___/___ In the case of any noncompliance by the Community Partner with the terms and conditions of the grant, including but not limited to failure to execute the work of the grant in substantial compliance with the proposal, Seeds of Strength may terminate the grant. Upon termination of the grant for noncompliance, the Community Partner agrees to immediately repay to Seeds of Strength any portion of the grant funds that were not spent for the approved Grant Program/Project.

10. ___/___ This agreement sets forth all terms of the grant and replaces all prior understandings and agreements. Any modification or amendment will be made only in writing signed by Seeds of Strength and an authorized officer of the Community Partner.

On behalf of the Community Partner, I understand and agree to the foregoing terms and conditions of Seeds of Strength's grant and hereby certify my authority to execute this agreement on the Community Partner's behalf.

Signature: _____ Date: _____
Printed Name: _____
Title: _____

Accepted by Seeds of Strength:

Signature: _____ Date: _____
Printed Name: _____
Title: Seeds of Strength Chair

Signature: _____ Date: _____
Printed Name: _____
Title: Community Partner Liaison